

# MONTHLY INSTRUCTIONAL TECHNOLOGY WEBSITES

## August Focus: *School Info, Edline, GradeQuick Web*



**SOS Online Faculty Resources** - Our SOS online clearinghouse for Edline and GradeQuick Web info, e-portfolio help, templates, online subscriptions, school forms, monthly integration flyer, technology certification info, and more. We are always adding to this page. Only available to faculty and staff.  
<http://www.sosschool.org/facultyres.htm>

**Edline Tutorial Videos** - Several helpful Edline classroom webpage tutorial videos.

Add an ASSIGNMENT to your Edline page: <http://breeze.palmbeach.k12.fl.us/p77231011/>

Add an IMAGE to your webpage: <http://breeze.palmbeach.k12.fl.us/p44616749/>

Add a LINK to classroom webpage: <http://breeze.palmbeach.k12.fl.us/p15923880/>

Add an event to your classroom CALENDAR: <http://breeze.palmbeach.k12.fl.us/p48547142/>

Copy old class materials to new class:

[http://www.palmbeach.k12.fl.us/learning\\_tools/tech\\_coord/edline/OldClassMats.htm](http://www.palmbeach.k12.fl.us/learning_tools/tech_coord/edline/OldClassMats.htm)

**Activate Your Edline Account** - Online scrolling images on activating account.

<http://prs.k12.ar.us/Edline/Edlinetutorial.htm>

**GradeQuick for Elementary Teachers Tutorial Videos** - Helpful Grade Quick tutorial videos, scroll down to **Grades**. Provided by Palm Beach Co. School District.

<http://www.palmbeach.k12.fl.us/gradequick/elementary.html>

**Helpful Outlook Guides** - Two web pages that explain how to set up your e-mail account, insert images, add attachments, add your personal signature, etc:

<http://www.columbia.edu/~jl2402/Tutorial/Outlook.html>

[http://www.neptunecreative.com/stepbystep\\_outlook-sig.php](http://www.neptunecreative.com/stepbystep_outlook-sig.php)

## Teacher Tech Tips

**A.U.P./Internet Contract** - Please remember to complete and turn in your Acceptable Use (A.U.P.) and Internet Policies contract. This is from the Diocese and is mandatory. Please put in Adelaide's or Joanne's mailbox by **August 21**. You should find these policies in the 'back-to-school' folder from Adelaide.

**Faculty & Staff I.D. Badges** - New faculty/staff (or anyone needing a new badge) please come by the Media Center to have your photo taken.

**SOS Faculty Technology Workshops** - Schedule of workshops and demonstrations will be in your mailbox soon. As always, please feel free to stop by the Media Center to practice on the computers anytime. As soon as MacBooks and digital cameras have been recharged, they may be checked out to use in the classroom. Feel free to give me a call (x.17), send an e-mail, etc. to schedule a short orientation for any other needs.

**Computer Class Lesson Plans** - Faculty will **not** need lesson plans for Computer Integration the **first** week of school! Joanne will supply the first week's computer lesson. Yea!